



# Citrus Business Administration

The Citrus Business Administration e-learning course is ideal for anyone involved in the citrus production system who is looking to improve their skills in financial accounting (including budgeting), stock management, human resource management, production management and marketing. The course is aimed at giving attendants a solid understanding of these aspects, which will help them to perform better in their current positions, and open opportunities for career advancement. The course is also a springboard for the Citrus Business Management e-learning programme, which leads to a full qualification. The Citrus Business Administration e-learning course is aligned to five unit standards on NQF level 2, which means that the course can lead to registered credits, providing that you undertake the optional assessment. The course is done online through the Citrus Academy's learning platform.

## Programme content

Module 1 – Introduction to SA Citrus Industry  
Module 2 – Production Management  
Module 3 – Control Inputs and Stock  
Module 4 – Human Resource Administration  
Module 5 – Financial Administration  
Module 6 – Marketing

The modules are aligned to the following unit standards on NQF-level 2, registered through the AgriSETA:

## Assessment and certification

- If attendants wish to receive competence certification they will have to complete an online competence assessment.
- The competence assessment is a written assignment to be completed within the stipulated time frame. To receive a competence certificate, you have to achieve 70%.

**Each learner will have 10 weeks in which to complete the programme including the compulsory assessment.**

## Included in the course fee is the following:

- Programme learner guide (electronic)
- Full access to the Citrus Resource Warehouse
- Access to other online course material

Course Fee  
**R4,887,50**  
(incl. VAT)